

## **ARIZONA GEOGRAPHIC INFORMATION COUNCIL**

### **Executive Management Board Meeting Minutes May 6, 2004**

- I. Call to Order. The Council was called to order at 1:00 p.m. by Tim Smothers, AGIC Vice President. A count of Board Members established that a quorum was present (see attached list of attendees).
- II. Budget Update: Cheryl Blockey reported in Gary Irish's absence on the AGIC budget. The status of the AGIC budget indicated that as of March 1, 2004 the AGIC General account showed a balance of \$29,281.74 and the AGIC Conference account showed a balance of \$22,446.97.
- III. Approval of Minutes of the February 5, 2004 Board meeting. It was determined that the incorrect minutes were distributed to the Board members for review. The minutes of the previous meeting were tabled until the next Board meeting in August.
- V. Committee Reports: Each of the Committees gave a brief report on their current activities and related topics.
  - A. Conference Committee  
Jason Howard reported that planning for the AGIC Conference was going well. Announcement mailers had been sent out through interoffice mail and external mailings would occur within the next couple of weeks. Jason also indicated that he and Rick Harrington would visit the Prescott Resort on May 11 to make menu selections.
  - B. Education Committee  
Shea Lemar reported that the Internet Mapping interest group held in January was very well attended and that the Education Committee is planning for a second meeting to be held later this year.
  - C. Imagery Committee  
Tom Sturm reported on USGS activities regarding aerial imagery. Candace Bogart discussed Forest Service imagery projects in Arizona. Gene Trobia added that the State Land Department had acquired 1/3 arc second National Elevation Dataset from USGS.
  - D. Cadastral Committee  
Thom Morrison reported that he and Gene Trobia had discussed the direction of this committee, but no work had yet been done towards that end.
  - E. Technology Committee

Victor Gass indicated that the Technology Committee had not met recently.

F. Homeland Security Committee

Gene Trobia reported that the Arizona Map is close to being rolled out, but a template for datasets and symbology had not yet been developed. Gene also reported that some local governments would like to use the State Land Department to host their data and provide both public and restricted access to certain datasets.

G. Outreach Committee

Santiago Garcia reported that APLS, Arizona Division of Emergency Management, and Utilities representatives were still being pursued for inclusion in AGIC. The State Cartographer's Office is working with the Governor's Office to get those applications through the approval process.

H. Administration and Legal Committee

1. Bylaw Revision: Tim Smothers reported that the committee is still reviewing the bylaws with the Attorney General's Office. A report will be made at the next Board meeting.
2. Work Plan: Tim Smothers reported on the progress of the work plan. The Work Plan is similar to a strategic plan, and would be updated on a yearly basis. The final document would be formalized at the August Board meeting. Under the new Work Plan, Cadastral and Imagery Committees would be merged into a Data Resources Committee, and the Outreach, Education, and Conference Committees would be merged into a Outreach, Education, and Conference Committee. Committees merged into new ones would become working groups. Rick Harrington moved to adopt the new committee structure. Jami Garrison seconded. Motion was approved unanimously.

**Action Item: New committee structure adopted.**

Tim Smothers indicated that finalization of the Work Plan would happen by June 30, which does not coincide with the Board meeting schedule. Tim moved that the Board give the Committee latitude to finish the Work Plan. Howard Ward seconded. Motion was approved unanimously.

**Action Item: Administration and Legal Committee authorized to finish the Work Plan by June 30.**

3. Mapping Arizona Update: Glen Buettner discussed the background and progress of Mapping Arizona. Rick Harrington provided sample cover art. Sally Powers moved that the Board authorize reasonable expenditure to publish Mapping Arizona. Dave Minkel seconded. Jami Garrison suggested that the motion be amended to include a limit of \$6000. Sally

indicated that the President was allowed to spend up to \$10,000 and restated her motion with the understanding that the cost of publishing would be no more than \$10,000. Motion was approved unanimously.

**Action Item: Mapping Arizona Working Group authorized to expend up to \$10,000 in the publication of the Mapping Arizona document.**

- VI. Height Modernization Forum Report  
Dave Minkel reported the Height Modernization forum was held the previous week, which featured presentations on Height Modernization concepts and technologies and provided a means for attendees to give feedback on how Height Modernization could benefit them. Dave indicated that one key aspect, if money should be earmarked for Height Modernization in Arizona, would be the need for a spatial reference center to oversee the money. Dave said the next step would be to develop a conceptual model of what the spatial reference center would look like and how the Height Modernization money would be administered.
- VII. Miscellaneous Announcements  
Sally Powers indicated that this would be her last Board meeting as she was retiring from Arizona Game and Fish Department and moving to New Mexico.
- VIII. Call to the Public.  
No input from public participants.
- IX. Next Meeting and Location.  
The next AGIC Board meeting will be held August 5, 2004, time and location to be announced.

Adjourn: Meeting adjourned at 3:49 p.m.

**Attendees:**

Executive Management Board

Cheryl Blockey, Arizona State Land Department (alternate)  
Candace Bogart, U.S. Forest Service  
Lisa Danko, Arizona Department of Commerce  
Lee Dexter, Northern Arizona University  
Jami Garrison, Arizona Department of Transportation, President  
Victor Gass, Arizona Department of Environmental Quality  
Richard Harrington, Southern Arizona Geographic Information System  
Jack Johnson, Bureau of Land Management  
Susan Kanzler, Arizona Department of Economic Security (alternate)  
Keith Larson, Natural Resource Conservation Service  
Shea Lemar, Arizona State University (alternate)  
Dave Minkel, National Geodetic Survey  
Thom Morrison, Arizona Department of Revenue (alternate)

Sally Powers, Arizona Game and Fish Department  
Timothy Smothers, League of Arizona Cities and Towns  
Tom Sturm, US Geological Survey  
Gene Trobia, Arizona State Cartographer's Office  
Howard Ward, Terrasystems Southwest  
Rita Walton, Maricopa Association of Governments

Other Attendees:

Paulette Baker, Arizona State Land Department  
Kevin Blake, Yavapai County  
Scott Bowman, City of Yuma  
Doug Brown, Arizona Department of Administration  
Glen Buettner, Arizona Geographic Information Council  
Tom Elder, City of Phoenix  
Diane Fernandez, Arizona Division of Emergency Management  
Santiago Garcia, City of Peoria  
Jason Howard, Arizona State Cartographer's Office  
Matthew Parks, Arizona Division of Emergency Management  
Jennifer Patterson, Arizona Criminal Justice Commission  
Susan Smith, Arizona Department of Water Quality